PRECEIVED
DIRECTOR OF EDUCATION
MAY 1 5 1946

# CALIFORNIA SCHOOLS

MAY 1946

# CALIFORNIA SCHOOLS

Vol. XVII, No. 5 M A Y, 1946

ROY E. SIMPSON
Superintendent of Public Instruction

EDITOR: IVAN R. WATERMAN Chief, Division of Textbooks and Publications

### Official Publication Issued Monthly by the California State Department of Education

Entered as second-class matter May 8, 1930, at the Post Office at Sacramento, California, under the Act of August 24, 1912.

# 

#### CONTENTS

Increase in Number of Certification Documents Issued to Educational Personnel in California.	119
Departmental Communications	123
Interpretations of School Law	128
For Your Information	131
Professional Literature	141
Directory	142

П

# INCREASE IN NUMBER OF CERTIFICATION DOCUMENTS ISSUED TO EDUCATIONAL PERSONNEL IN CALIFORNIA

JOEL A. BURKMAN, Assistant Director of Education

The number of certification documents issued for educational personnel in California continues to increase from year to year. Annual totals, distributed by type of document and basis of issuance, are given in Table 1 for the five school years from 1940-1941 to 1944-1945. The number of documents issued annually during this period increased from 14,741 for the year 1940-1941 to 26,154 for the year 1944-1945.

TABLE 1

NUMBER OF CERTIFICATION DOCUMENTS ISSUED ANNUALLY
1940-1941 THROUGH 1944-1945

School Year	NEW I	OCUMENT			
	Issued ON DIRECT APPLICATION	Issued on Recommenda- tion of Institution	RENEWAL OF DOCUMENT	LIFE DIPLOMA	TOTAL
1940-1941	5,222	3,782	4,435	1,302	14,741
1941-1942	7,053	3,321	5,122	2,113	17,609
1942-1943	6,321	2,809	4,779	2,314	16,223
1943-1944	13,893	2,053	2,516	1,727	20,189
1944-1945	17,422	1,436	5,381	1,915	26,154

During the same five-year period, the number of new documents issued upon direct application to the Commission of Credentials increased from 5,222 in 1940-1941 to 17,422 in 1944-45. Conversely, the number of documents issued on institutional recommendation decreased from 3,782 in 1940-1941 to 1,436 in 1944-1945. In the face of a rapidly increasing demand for teachers, the number of persons being trained in accredited California teacher education institutions and being recommended by these institutions for credentials is decreasing from year to year. In fact, during the year 1944-1945 only 8 per cent of the new certification documents were issued on institutional recommendation.

Table 2 presents a breakdown, by type of document, of the 26,154 certification documents issued during the school year 1944-1945. A corresponding breakdown is shown in Table 3 for the credentials issued on

TABLE 2 NUMBER OF CERTIFICATION DOCUMENTS ISSUED JULY 1, 1944, TO JUNE 30, 1945

	NEW DOCUMENT				
DOCUMENT	Issued on Direct Applica- tion	Issued on Recommen- DATION OF INSTITUTION	RENEWAL OF DOCUMENT	LIFE DIPLOMA	Total
Administration	200	86	163	95	544
Emergency High School	50				50
General Elementary	6,128	633	1,737	553	9,051
General Secondary	2,528	298	1,530	747	5,103
Health and Development	248		74	38	360
Junior College	26	2	24	12	64
Junior High Only	430	83	272	142	927
Junior High and Elementary			136		136
Kindergarten-Primary	362	85	159	59	665
Special Secondary	1,810	231	1,005	267	3,313
War Production	679		234		913
Supervision	63	18	19	2	102
Child Care Center Permits	3,114		28		3,142
ecture Permits	1,784				1,784
Totals	17,422	1,436	5,381	1,915	26,154

the emergency basis during the twelve months extending from May 1, 1944, to April 30, 1945. Emergency credentials are issued only on the basis of a signed statement of need and for a period of one year only. It follows, therefore, that all persons receiving an emergency credential are employed in the public schools of the state for a part or all of the school year for which the credential is issued.

Emergency credentials have been issued to persons meeting the minimum requirements of the Education Code for a particular credential but who did not meet all of the additional requirements for the credential established by the State Board of Education. An emergency credential issued on this basis was renewable. However, emergency credentials will not be issued on this basis after April 30, 1946.

Emergency credentials were also issued under authority of Education Code Section 12060 on the basis of "recommendation of the Commission of Credentials concurred in by the Superintendent of Public Instruction." Emergency credentials issued in the future will be on this basis. An emergency credential issued on this basis is not renewable, but the holder may apply for a new emergency credential. Since most emergency credentials were issued on this basis, it follows that the number of teachers certificated on the emergency basis who continue teaching from year to year is markedly greater than the number of emergency credentials listed in Table 3 as issued by renewal of document.

TABLE 3
NUMBER OF CREDENTIALS ISSUED ON EMERGENCY BASIS<sup>1</sup>
MAY 1, 1944, TO APRIL 30, 1945

CREDENTIAL	New CREDENTIAL	RENEWAL OF DOCUMENT	TOTAL
Administration	119	3	122
Emergency High School	66		66
General Elementary	4,602	186	4,788
General Secondary	1,638	54	1,692
Health and Development	153	2	155
Junior College	1		1
Junior High Only	39	14	53
Kindergarten-Primary	297	11	308
Special Secondary	599	217	816
War Production	718	629	1,347
Supervision	20		20
Totals	8,252	1,116	9,368

<sup>&</sup>lt;sup>1</sup> These credentials remained valid from date of issue to June 30, 1945. It follows, therefore, that 9,368 teachers certificated on the emergency basis served a part or all of the school year 1944-1945 in the public schools of California.

Table 4 presents a distribution, according to type of document, of the certification documents issued during the nine months from July 1, 1945, through March 31, 1946. The total is 28,114. The number of

TABLE 4

NUMBER OF CREDENTIALS, LIFE DIPLOMAS AND PERMITS AUTHORIZING PUBLIC SCHOOL SERVICE ISSUED BY THE CALIFORNIA STATE DEPARTMENT OF EDUCATION JULY 1, 1945, TO MARCH 31, 1946

	New Credential				
DOCUMENT	Issued on Direct Applica- tion	Issued on Recommen- dation of Institution	RENEWAL OF DOCUMENT	LIFE DIPLOMA	TOTAL
Administration	254	124	290	102	770
Emergency High School	22				22
General Elementary	7,541	296	2,023	425	10,285
General Secondary	3,533	191	2,097	476	6,297
Health and Development	436		129	23	588
Junior College	37	4	38	9	88
Junior High only	390	37	380	96	903
Junior High and Elementary			195		195
Kindergarten-Primary	529	29	220	54	832
Special Secondary	2,036	127	1,207	192	3,562
Supervision	66	21	17		104
Child Care Center Permits	3,300				3,300
Lecture Permits	1,168				1,168
Totals	19,312	829	6,596	1,377	28,114

certification documents issued during the first three quarters of the current school year is thus already greater than the total number of such documents issued during the entire preceding school year, 1944-1945. If this trend continues throughout the current school year, the total will be 36,000, a new high record in the number of certification documents issued.

Present indications are that the number of certification documents issued on the emergency basis in 1945-1946 will be greater than in 1944-1945. The need for emergency credentials on the elementary is becoming more and more acute, while the need on the secondary level is decreasing. The plan is to continue issuing credentials on the emergency basis. Such credentials issued on May 1 or subsequently will be dated to remain in force until June 30 of the next succeeding year.

# DEPARTMENTAL COMMUNICATIONS

# OFFICE OF THE SUPERINTENDENT OF PUBLIC INSTRUCTION

ROY E. SIMPSON, Superintendent

#### AGENCY FOR SURPLUS PROPERTY DISTRIBUTION

In its capacity as the State Educational Agency for Surplus Property, the State Department of Education has established offices in San Francisco and Los Angeles for surplus property distribution.

Bulletins of instruction—California Educational Surplus Memoranda Nos. 1, 2, and 3—have been mailed to the chief administrative officer in each school district throughout the state, with the exception of elementary school districts not under a city or district superintendent of schools.

California Educational Surplus Memorandum No. 3 transmitted to the schools the certification symbol to be used by the school in obtaining a 40 per cent discount in purchasing surplus property. Elementary schools not under a city or district superintendent of schools may obtain their certification symbols by writing directly to their county superintendent of schools. The certification symbols for this group of elementary schools have all been sent to the office of the county superintendent.

A mailing list is now being prepared for use by the War Assets Administration so that county superintendents of schools and each school district except as noted above will receive copies of the brochures and listed sales offerings of the War Assets Administration. Because of the tremendous task which the War Assets Administration faces in putting this mailing list into use, there may be some delay before the lists of sales offerings are actually received by each school district.

The State Educational Agency for Surplus Property has offices located as follows:

#### FOR NORTHERN CALIFORNIA

State Educational Agency for Surplus Property George Hutchison, Assistant Surplus War Property Agent Room 610, 333 Kearny Street San Francisco 8, California Telephone: DOuglas 2695

#### FOR SOUTHERN CALIFORNIA

State Educational Agency for Surplus Property E. W. Ingrum, Assistant Surplus War Property Agent Los Angeles 14, California c/o War Assets Administration 122 East 7th Street

#### SURPLUS TEXTBOOKS

The first offering of surplus books comprising some 300,000 volumes of more than 400 titles has been sent to a number of libraries and educational institutions throughout California by Surplus Books, Library of Congress, Washington 25, D. C. Orders on this first offering were required to be filed by April 15, 1946. The books offered are textbooks formerly used in ASTP, Navy V-12, and other service training programs.

It is anticipated that additional lists of books will be published from time to time. Schools and libraries which did not obtain the first list of surplus books and wish to obtain subsequent lists should send requests to Surplus Books, Library of Congress, Washington 25, D. C. The request should state that lists of surplus books are desired, and should give the name of the institution, the shipping address, and the billing address, and should certify that the institution is a tax-supported or tax-exempt educational institution or library. This letter should be signed by an authorized official and should indicate his title and position.

#### SURPLUS AERONAUTICAL EQUIPMENT

The Educational Aircraft Disposal Division of the War Assets Administration has surplus aeronautical property available for disposal to educational institutions at nominal prices to cover the cost of packing and handling only. Prices range from \$1.00 for a single instrument to \$350 for a multiple-engine airplane. In addition, components disassembled from a specific plane and made into kits are now being sold as a unit, such as an engine accessory kit, instrument kit, or hydraulic system kit.

A new catalog is being prepared for distribution by the Educational Aircraft Disposal Division of the War Assets Administration and will be sent to those schools which have previously established their eligibility to purchase and have dealt with this organization.

Other schools interested in obtaining this catalog or in purchasing surplus aeronautical equipment should write directly to Mr. R. A. Heddleston, Chief, Educational Aircraft Disposal Division, Office of Aircraft Disposal, War Assets Administration, Washington 25, D. C.

# AAF EDUCATIONAL DEMONSTRATION PROGRAM

Schools in California that have received aeronautical property will be interested in its fullest possible application to educational purposes. Those which contemplate procuring aeronautical equipment may welcome advice on the construction and use of training aids utilizing this equipment.

In connection with the Army Air Forces Educational Demonstration Program, the AAF Training Liaison Office of the Ninth Corps Area has offered to assist schools in such matters, individually and without obligation. The personnel from that office is now available for the following services:

- 1. To advise the schools on procurement procedures for available surplus Army Air Force training aids
- 2. To furnish information concerning the construction of training aids utilizing aeronautical equipment
- 3. To demonstrate how the Army Air Forces has used aeronautical equipment for instructional purposes.

Correspondence requesting such assistance may be addressed to Lt. Col. Bryson R. Bailey, Area Chief, Army Air Forces Training Liaison Office, Room 407, 155 Sansome Street, San Francisco 4, California.

#### **EDUCATION AT THE STATE FAIR**

The Directors of the State Agricultural Society, operators of the California State Fair, are planning one of the best state fairs ever offered to the citizenry of California. The Fair will open on the evening of August 29 and close on the evening of September 9, 1946. The interest shown in the forthcoming exposition is far greater than in any former year. Already 42 counties and hundreds of commercial exhibitors have reserved space.

The Directors realize that education is a most important function of the state's activities, and want to make the educational exhibits as outstanding as possible. They realize, however, the handicap of getting such an exhibit together within the short time before the Fair opens. Due to the lack of facilities, including material and space, it will not be possible to have an exhibit from each school as in the past. It has been decided to ask each county to organize an exhibit showing the accomplishments of the schools of the county. This would tend to serve a two-fold purpose—that of improving the quality of the exhibit as well as conserving space and material.

The plan for the education exhibit will be as follows. Counties will be grouped in the following classifications, according to average daily attendance in elementary and secondary schools: Group I, 20,000 or more; Group II, 5,000 to 20,000; Group III, under 5,000. Each student exhibiting will be given a certificate of participation. Suitable awards will be given to the three best county exhibits in each group.

It has been requested that each county superintendent of schools or some member of his staff make selection of materials from the schools in his county to be exhibited and accumulate these in a central place prior to July 15. The State Fair will then be responsible for gathering all exhibit material, transporting it to the Fair, and returning it to a designated place in the county in good order. The county superintendent may send a representative to the Fair to set up the exhibit or if requested the exhibit will be set up by the Fair personnel.

As an attendance of over 660,000 is expected, a well-organized educational exhibit will be one of the finest vehicles for showing what the progress of our school system has been in recent years.

NOTE: As California Schools goes to press there is a possibility that the 1946 State Fair will be cancelled because of the mounting difficulties in obtaining needed building materials. School officials should therefore watch newspapers for announcement of the final decision on this point, which will probably be reached early in May.

# APPOINTMENT OF CONSULTANT IN EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN

Carol M. Jensen has been appointed to fill the newly-created position of Consultant in the Education of Physically Handicapped Children for northern California. This position, with a similar one for southern California, was set up under the 1945 legislation which provided for the co-ordination of educational facilities for handicapped children throughout the state.

Miss Jensen comes to the State Department of Education from Vallejo, where she organized and directed the school for children afflicted with cerebral palsy conducted by the Vallejo City Unified School District. Prior to that time, Miss Jensen taught in the public schools of Oakland and Alameda, and at the School for Corrective Motor Education, East Hampton, New York.

# DIVISION OF SECONDARY EDUCATION

FRANK B. LINDSAY, Chief

# TRANSCRIPTS OF RECORD FOR PUPILS IN WAR RELOCATION CENTERS

The transcript of record for each pupil who has attended one of the schools maintained by the War Relocation Authority has been forwarded to Washington, D. C., where it is filed. When such a student wishes to have his transcript sent to a school, he may write to the Department of Interior, 910 Barr Building, Washington 25, D. C.

This information will be of service to the pupils who may make inquiry on this subject at the offices of school administrators.

### OFFICE OF ADMINISTRATIVE ADVISER

ALFRED E. LENTZ, Administrative Adviser

#### HIGHWAY SAFETY EDUCATION

The State Department of Education is distributing to the secondary schools of the state, for use by them in giving the instruction in public safety and accident prevention required by Education Code Sections 10171-19174, copies of a poster furnished by the State Department of Public Works concerning new highway markings for "No Passing" zones. The poster is titled "Yellow 'No Passing' Line Doomed."

The new markings differ materially from the present familiar yellowline markings and all students and others using the highways should be familiar with the new markings. School administrators are urged to use the poster in the most effective way possible.

# DIVISION OF TEXTBOOKS AND PUBLICATIONS

IVAN R. WATERMAN, Chief

#### **NEW PUBLICATION**

Regulations Relating to Credentials for Public School Service. Bulletin of the California State Department of Education, Vol. XV, No. 1, March, 1946. Pp. 112.

The regulations of the California State Board of Education relating to credentials for public school service have been incorporated into the California Administrative Code as Subchapter 2 of Chapter 1 of Title 5, by the Codification Board of the state under authority of Section 725 of the Political Code. The regulations set forth in this bulletin are reprinted from the California Administrative Code.

Copies of the bulletin have been distributed to city and county superintendents of schools and to teacher-training institutions. Leaflets containing the requirements for particular credentials are being reprinted from this bulletin and will be furnished on request to the Division of Credentials.

# INTERPRETATIONS OF SCHOOL LAW ==

ALFRED E. LENTZ, Administrative Adviser

[The following items are merely digests, and although care is taken to state accurately the purport of the decisions and opinions reported, the items have the limitations inherent in all digests. The reader is therefore urged to examine the complete text of a decision or opinion and, when necessary, secure competent legal advice before taking any action based thereon.]

### ATTORNEY GENERAL'S OPINIONS

Authority of School District to Purchase Hospital and Medical Services for Pupils

Education Code Section 16424, as amended by Chapter 328, Statutes of 1945, relating to hospital and medical service for pupils of a district generally, does not authorize the governing board of a school district to purchase, with district funds, medical and hospital services covering injuries received by pupils of the district engaged in school activities off the premises of the school district except that injuries received while being transported to and from school or to and from other places of instruction may be so covered.

However, under Education Code Section 16423, medical or hospital services may be purchased by the governing board of a school district, with district funds, covering injuries received by pupils while engaged in athletic activities under the jurisdiction of, or sponsored or controlled by, the district or authorities of any school of the district, regardless of where such activities are conducted. (AGO 45-331, 6 Ops. Cal. Atty. Gen. 320.)

### Status of Persons Employed by School Districts in Positions Requiring Certification Qualifications and Taking the Place of Employees in Military Service

Under Education Code Section 13103 if a person was employed by the governing board of a school district in a position requiring certification qualifications to fill the position of a regularly employed person absent in active military service as defined by Education Code Section 13204.1, he is a substitute employee of the district notwithstanding that he was classified as a probationary employee by the governing board of the district.

However, where a person is employed in a position requiring certification qualifications for a school year with no agreement or understanding that he was employed to fill the position of a person absent on account of military service, such employee is a probationary employee even though he might be later assigned to teach the class or perform the duties formerly performed by the teacher on military leave of absence.

A substitute employee who has entered into a contract with the governing board of a school district for his employment for a complete school year, or a lesser period of time, at a certain salary, may not, except as indicated herein, enforce the contract as against the board. The maximum period of time for which a substitute employee may be employed is, under Education Code Sections 13103, 13611 and 13807, one month; and a substitute employee employed to fill the position of a regular teacher in military service has no right other than employment to the end of the month during which the veteran returns. (AGO 45-308, 7 Ops. Cal. Atty. Gen. 87.)

# Status of Persons Employed by State Colleges in Positions not in State Civil Service Entering Military Service

Where an employee of a State college not in State Civil Service resigned or quit his position to enter active military service and did enter active military service without unnecessary or unreasonable delay and within 90 days after honorably leaving such service or being placed on inactive duty applies for a position in the college, he must be re-employed by the college in his former position, or if such position has been abolished, to a position of like seniority, pay, and status, provided the position is within the budget of the college.

A delay of six months by such an employee in entering active military service after resigning or quitting his position is such a delay as to deny him any right to re-employment in the college.

A person employed by a State college in a position not in State Civil Service to take the place of a person absent in military service holds such employment subject to the right of the veteran to return to his position.

(Citing Education Code Section 20380; Military and Veterans Code Sections 395, 395.3, 395.7; Government Code Sections 19390, 19391, 19399; Chapter 918, Statutes of 1945 (D.A. 5623).) (AGO 45-346, 7 Ops. Cal. Atty. Gen. 100.)

# Procedure for Election for Assumption of Bonded Indebtedness by District Annexed to Union Elementary School District

Where an elementary school district is proposed to be annexed, under Education Code Sections 2891 et seq., to an existing union elementary school district which has an outstanding bonded indebtedness, and the agreement between the governing boards of the two districts entered into under said sections provides that the district to be annexed

shall assume a portion of the bonded indebtedness of the union elementary school district, an election to determine whether the district to be annexed shall assume a portion of the bonded indebtedness of the union elementary school district must be held. The procedure to be followed should be that provided for in Education Code Sections 3761 et seq. in the absence of more specific provisions of law.

Political Code Section 3720 is applicable to such annexation and must be complied with. (AGO 46-13, 7 Ops. Cal. Atty. Gen. 117.)

# Limitation on Out-of-State Travel Expenditures for Department of Education

The limitation on expenditures for out-of-state travel by officers and employees of the Department of Education fixed by Education Code Section 185 (originally enacted in 1941 as School Code Section 2.1364-1) includes expenditures for out-of-state travel by officers and employees of the Department of Education in connection with their duties at the Training Center for the Adult Blind and Workshops for the Blind. It is immaterial that such agencies were transferred to the Department of Education in 1945 (Chapter 1475, Statutes of 1945) subsequent to the original enactment of Education Code Section 185. (AGO 45-339, 7 Ops. Cal. Atty. Gen. 7.)

# Crediting of Service in American Red Cross by Member of State Teachers' Retirement System

Where a member of the State Teachers' Retirement System entered the service of the American Red Cross on July 1, 1920 after having left the service of a school district as a teacher on June 30, 1919, but where there is some evidence that, immediately prior to entering the service of the American Red Cross, the member was giving instruction in Red Cross work, there is sufficient evidence to support a finding of entrance into American Red Cross service "within one year" after leaving school district service so as to satisfy Education Code Section 14449.

(Letter from Attorney General to State Teachers' Retirement System, January 30, 1946.)

# Crediting of Out-of-State Service of Member of State Teachers' Retirement System

Out-of-state service rendered by a member of the State Teachers' Retirement System as a teacher in a private college partly supported by public funds may be counted as service toward retirement under Education Code Section 14452 if the State Teachers' Retirement Board finds that the salary of the teacher was paid from public funds. (Letter from Attorney General to State Teachers' Retirement System, January 30, 1946.)

# FOR YOUR INFORMATION:

### STATE BOARD OF EDUCATION ACTIONS

The following actions were taken by the State Board of Education at the regular meeting held in Los Angeles April 5-6, 1946.

Election of President. William L. Blair was elected President of the Board, succeeding Fred W. Smith.

Accreditation of Teacher Education Institutions. The Board revised its regulations relating to the accreditation of teacher education institutions for purposes of recommending issuance of credentials authorizing public school service.

NOTE: Copies of the revised regulations can be obtained on request to J. A. Burkman, Assistant Director of Education, California State Department of Education, Sacramento 14, California.

Regulations Covering the Granting of Emergency Credentials. The Board revised its regulations relating to the granting of emergency credentials, providing that emergency credentials may be issued at any time after May 1 for the ensuing school year, and that certificates of need signed by the county superintendent of schools or district superintendent of schools must accompany each application for such credential. These regulations were enacted as Subchapter 3 of Chapter 1 of Title 5 of the California Administrative Code, to become effective May 1, 1946.

NOTE: Copies of the complete regulations can be obtained on request to the Division of Credentials, California State Department of Education, Sacramento 14, California.

Leaves of Absence for State College Faculty Members. The Board adopted regulations relating to sabbatical leaves for members of state college faculties.

Note: Copies of the regulations can be obtained on request to J. A. Burkman, Assistant Director of Education, California State Department of Education, Sacramento 14, California.

Attendance in Evening High School. The Board amended its regulation relating to the crediting of attendance in evening high schools, formerly Part I, Section XIV, 9, now Section 122(i) of Title 5 of the California Administrative Code to read as follows:

122(i). In evening high schools, three clock hours of attendance shall constitute one day of attendance. This provision is applicable to all attendance upon evening high schools from and after September 15, 1945.

NOTE: The second sentence, appearing here in italics, was added to the regulation in its previous form.

#### SCHOOL EXECUTIVES CONFERENCE

The fourteenth annual summer conference for school executives will be held July 15 to 26, 1946, at the University of California, Berkeley, under the auspices of the School of Education. The program will include discussion of practical administrative and supervisory problems with special attention given to the following: schoolhousing, supervision, guidance, visual aids, curriculum, in-service training, legal aspects, GI education bill, intercultural education, salaries, surplus commodities, district reorganization, transportation, purchasing, reorganization of the California State Department of Education, and correspondence courses for high school pupils. The registration fee is \$10.

#### SUMMER READING CONFERENCE

A conference on problems relating to reading will be held under the auspices of the School of Education, University of California, Berkeley, for one week, July 8 to 12, inclusive. No prerequisites of admission will be required, no examinations imposed, and no University credit given. The registration fee is \$5.

#### ELEMENTARY SCHOOL PRINCIPALS SUMMER WORKSHOP

The workshop for elementary school principals to be conducted on the Berkeley campus of the University of California, June 24 to July 12, 1946, will be a co-operative venture of the University and the State Department of Education. Plans for the conference include directed observation at the summer elementary demonstration school followed by critical evaluation; workshops in public relations, guidance, and administration; conference sessions concerning such topics as audio-visual education, the reading program, the arithmetic program, functional planning of elementary schools buildings, parent education, techniques in human relations, and the developmental speech program. The tuition fee is \$17.50 for those not otherwise enrolled in the Summer Session.

#### SUMMER CONFERENCE ON SUPERVISION

The fifth consecutive annual summer conference on elementary school supervision is scheduled to be held on the Los Angeles campus of the University of California. The dates are July 15 to August 2, 1946. The plans for the conference will include observation of teaching from nursery school through sixth grade at the University Elementary School, followed by a demonstration of an individual supervisory conference with the teacher and an evaluation of the supervisory guidance. Workshops in audio-visual education, preparation of teachers in the social

studies, creative expression in music, and techniques of supervision are being planned. General sessions will be devoted to nursery school and kindergarten education; play as a method of learning; construction and industrial arts; expression in painting and rhythm; audio-visual materials in the social studies program, and human relations.

The conference should serve as a means of recruiting superior elementary school teachers to the field of supervision and administration.

#### SPEECH EDUCATION

Vital and practical courses will be offered for classroom teachers this summer in various phases of speech education. Two types of training will be covered:

- 1. Developmental speech, which involves the building of language and speech ability, elimination of careless and foreign dialects, minor voice defects, and the prevention of poor speech habits. This training will prepare teachers to provide a speech program that will function as a part of the general educational program for all elementary school children.
- 2. Correction of speech defects and disorders, which includes such manifestations as stammering, stuttering, cluttering, neurotic lisping.

Workshops will be provided to demonstrate methods and procedures for speech development. Speech correction clinics will be provided for demonstration and practice.

The University of California at Berkeley, Stanford University, the University of Southern California, Fresno State College, San Diego State College, San Francisco State College, and College of the Pacific have already announced plans for speech education programs in the summer of 1946. Other institutions will probably announce similar plans later. Full information can be secured by writing to the institutions concerned, or to the Bureau of Correction of Speech Defects, 515 Van Ness Avenue, San Francisco 2.

# SUMMER INSTITUTE IN AUDIO-VISUAL INSTRUCTION

Representatives of producers, manufacturers, distributors, and consumers of audio-visual aids to instruction are invited to participate in a five-day institute in audio-visual instruction to be held at University of California, August 5-9, 1946.

The institute will include discussion of equipment utilization, schoolhouse planning, writing and producing films, efficient operation of audiovisual centers, and recent research findings. The institute will be open to school administrators, supervisors, and teachers. No university credit will be given. The enrollment fee is \$10.

Inquiries regarding the program may be addressed to Cornelius H. Siemens, Head, Department of Institutes, and Director, Audio-Visual Laboratories, Extension Division, University of California, Berkeley 4.

# WORKSHOPS AND CONFERENCES IN COMMUNITY AND YOUTH LEADERSHIP

For the sixth consecutive year, workers for California's youth will unite in conferences and workshops to study methods for better co-ordination of their services, to develop a pattern of agency co-ordination and interaction which will meet every need of youth and utilize the potential resources of volunteer leadership in every community.

Six state departments have given their support to this movement: the state departments of Education, Social Welfare, Mental Hygiene, Public Health, and Justice, and the California Youth Authority. Many state-wide associations have also added their sponsorship, including the Association of California Secondary School Principals, Association of California Public School Superintendents, California Teachers Association, Peace Officers' Association, California Congress of Parents and Teachers, American Legion, Association of District Attorneys, California Elementary School Principals' Association, State Association of Supervisors of Attendance and Child Welfare, Association of Probation and Parole Officers, State Sheriffs' Association, California Federation of Women's Clubs, California Conference of Social Work, and the Associated Youth Serving Organizations which comprise the Boys' Clubs of America, the Camp Fire Girls, Girl Scouts, Y.M.C.A., Y.W.C.A., National Federation of Settlements, and National Jewish Welfare Board.

Local committees have been organized in each of the seven areas in which conferences and workshops are to take place. A state program committee has made available a general plan for organization which will be modified to meet the special needs of each locale. The schedule of meetings follows.

Conferences: June 17-18. Chico State College

June 19-20. Fresno State College

June 21-22. San Jose State College

June 24-26. University of Southern California

June 27-28. San Diego State College

Workshops: July 8-12. San Francisco State College

July 15-20. Claremont Colleges

The conferences are open to all who are interested in youth whether they serve professionally or as volunteer workers. Because of the financial support made available through the California Youth Authority, there is no charge for attendance at any of the five conferences, and printed proceedings will be made available to all who attend. In the case of the one-week workshops, the two colleges will carry on the program with the usual charges for such services.

Members of the state program committee are Paul Leonard, President of San Francisco State College; Edmund G. Brown, District Attorney, San Francisco; Louis Blumenthal, Director, Jewish Community Center, San Francisco; Mrs. Irene T. Heineman, Assistant to the Superintendent of Public Instruction, State Department of Education; Mrs. Mark Jones, Chairman, Youth Conservation Committee, California Federation of Women's Clubs; Mrs. Rollin Brown, First Vice-President, California Congress of Parents and Teachers; Forrest Murdock, District Superintendent, Centinela Valley Union High School, Inglewood; John Zuck, Probation Officer, Los Angeles; Elizabeth Kelley, Professor, Physical Education for Women, Pomona College. Charlotte D. Elmott, Co-ordinator of Child Welfare Services, Santa Barbara, is serving as chairman of the committee with Heman Stark, Chief of the Division of Field Services of the California Youth Authority, as secretary.

# DEMONSTRATION AND SPECIAL SCHOOLS DURING SUMMER SESSION OF UNIVERSITY OF CALIFORNIA

Several special summer schools are planned in connection with the summer sessions of the University of California at Berkeley and Los Angeles. Demonstration elementary and secondary schools, a recreation school, and a clinical school are scheduled commencing June 24, the opening day of the Summer Session.

The Demonstration Elementary School in Berkeley will be maintained at the Whittier-University Elementary School near the University campus. The school will provide daily practical demonstration of modern school procedures from 9 to 12 daily. Enrollment of children should be made in advance, since the classes will be limited. The fee is \$12.50 for the six weeks' session. The class work in this school will be observed by elementary school teachers, principals, supervisors, and superintendents enrolled in education courses, and will also be open for observation to other visitors on the campus.

In Los Angeles the Elementary Demonstration School will comprise a complete elementary school unit from the nursery school through the sixth grade, and will also include a multigraded room. Applications for enrollment should be made between May 1 and June 15 to Corinne A. Seeds, Principal of the Demonstration School, University of California, Los Angeles 24. Fees for the six weeks are as follows: Nursery school, \$45; kindergarten, \$15; grades one to six, \$12.50.

A Clinical School will be conducted in connection with the course in Remedial Techniques in Basic School Subjects given on the Los Angeles campus by Grace M. Fernald. Special attention will be given to children and adults of normal intelligence who have difficulty with specific school subjects such as reading, spelling, arithmetic, and foreign languages. The fee for six weeks is \$50.

A Demonstration Secondary School maintained by the University of California at the University High School in Oakland will provide summer schooling for high school boys and girls and demonstration classes for the University's School of Education. The school will be open from July 1 to August 23 for five days a week, 7:50 A.M. to 2:30 P.M. High school students from any school district will be accepted for enrollment in one to four subjects. The fee for the 8 weeks' session is \$8 per course.

#### SPEECH EDUCATION WORKSHOP AT STANFORD UNIVERSITY

Stanford University will offer a Speech Education Workshop from June 20 to July 20, 1946, planned for teachers of elementary and secondary schools who are interested in improving the ability of their pupils to communicate orally. It will be under the direction of Harlon M. Adams, assistant professor in the departments of speech and drama and education, and Charlotte G. Wells, acting assistant professor of speech and drama (speech correction), aided by other staff members from these departments as well as by special consultants in the fields of English and psychology.

The workshop will include general meetings for the entire group devoted to problems and objectives in speech improvement with attention given to methods of correlating such improvement with classroom activities. Discussion will be supplemented by observation of procedures in the University Speech Clinic, the Palo Alto Children's Theatre, and by observation of classroom demonstrations of equipment in the Department of Speech and Drama. Smaller group sections will be organized on the basis of special interests in such activities as creative dramatics, interpretation, discussion, speech correction, and the use of radio in teaching.

## WORKSHOP IN INTERCULTURAL EDUCATION

The University of Southern California and the Pacific Coast Council on Intercultural Education (formerly the West Coast Office of the Bureau for Intercultural Education) announce a jointly sponsored summer workshop on intercultural education from June 24 to August 2, 1946, on the University campus.

The members of the staff include: Stewart G. Cole, director of the Pacific Coast Council and of the Workshop; Tanner G. Duckrey, distinguished Negro leader and assistant to the Board of Superintendents of the Philadelphia Public Schools; and Jane Hood, Instructor Co-ordinator in Teacher Training, University of Southern California. A number of other leaders will be available representing special interests in anthropology, group work, psychology, minority group leadership, teachereducation, and school curriculum.

A number of fellowships and scholarships are available. Application should be made to Mrs. Hood, School of Education, University of Southern California, Los Angeles 7, not later than May 15 in order to secure living quarters. Openings for membership in the workshop are limited in number.

#### WHITTIER INSTITUTE OF INTERNATIONAL RELATIONS

The twelfth annual Institute of International Relations will be held July 3 to 13, at Whittier College, under the sponsorship of the American Friends Service Committee. This year's theme will be "Resources for World Unity." Attendance at the institute will be open to everyone, although the sessions are planned to be of special value to teachers, librarians, public speakers, and students. Membership fee of \$12.50 covers the 10-day course, and board and room may be had at Whittier College for \$21 for the same period. Residents of nearby localities are invited to attend either the entire session or single day programs. College credits can be arranged for those qualified.

Detailed information about the Whittier Institute of International Relations may be secured from Richard C. Mills, Director of the Whittier Institute, Whittier College, Whittier, California.

### CLAREMONT COLLEGE READING CONFERENCE

The fourteenth annual Claremont College Reading Conference will be held during the week of July 8 to 12, 1946, at Claremont, California. This year's conference theme—types of reading implied by a broad concept of the reading process—further develops the ideas expressed by previous conferences. Problems in reading are grouped for discussion into aural, visual, physiological, psychological, social or "primary" types of reading. Special section meetings will also consider reading at the primary, intermediate, and secondary grade levels with emphasis upon new developments in methods and materials and the use of audio-visual aids. The conference is sponsored by Alpha Iota Chapter of Pi Lambda

Theta and the Claremont Graduate School with Peter L. Spencer as director of the conference. Inquiries should be addressed to the Claremont College Reading Conference, Harper Hall, Claremont, California.

### NATIONAL CITIZENSHIP WEEK MAY 11 TO 19, 1946

"I Am an American" Day, or National Citizenship Day, will fall on Sunday, May 19, 1946, and the week of May 11 to 19 will be observed generally as National Citizenship Week. By federal legislation of 1940 the President of the United States is authorized to issue an annual Proclamation designating the third Sunday of May as a special occasion to honor citizenship and give community recognition to "new citizens" and "new voters." In 1945 more than eleven hundred communities held these recognition ceremonies. As reported to the Immigration and Naturalization Service, communities in California which have held celebrations each year since 1939 are Bakersfield, Long Beach, and Los Angeles; communities having at least five celebrations since 1939 are Fresno, Oakland, San Bernardino, San Diego, San Francisco, San Luis Obispo, San Pedro, Santa Barbara, and Ventura.

Committees planning for Citizenship Day can secure free samples of posters and manuals of suggestions from the Committee on Citizenship, National Education Association, 1201 Sixteenth Street, N. W., Washington 6, D. C. The United States Immigration and Naturalization Service, 1500 Chestnut Street, Philadelphia 2, Pennsylvania, has available single copies of a 72-page booklet on programing citizenship recognition ceremonies, and a smaller mimeographed bulletin of special suggestions for 1946 ceremonies, drawn from the recent experience of local committees and having special reference to the role of the naturalized citizen.

### FELLOWSHIPS IN PSYCHIATRIC SOCIAL WORK

The California Congress of Parents and Teachers is offering four fellowships of \$1,000 each for one year of graduate study in the field of psychiatric social work with children. They are limited to persons accepted for matriculation in an institution recognized by the American Association of Schools of Social Work, and carry a commitment to serve at least two years in the schools or non-profit public agencies in California.

The Congress hopes in this way to encourage and assist the immediate preparation of qualified personnel for work in schools, child guidance clinics, and similar agencies in the community where children with problems are encountered. Many such services of proven value and efficacy cannot be offered because competent professional staffs are not

available. The parent-teacher organization hopes that this project will result in greater numbers of suitable young people choosing to prepare themselves for a comparatively new profession in which possibilities for service and advancement seem almost unlimited.

Application blanks with information and instructions may be obtained on request to the California Congress of Parents and Teachers, Inc., 308 Chamber of Commerce Building, 1151 South Broadway, Los Angeles 15, California.

### FELLOWSHIPS IN HEALTH EDUCATION

Fellowships for one year of graduate study in health education, leading to a master's degree in public health, are being offered to qualified men and women by the U. S. Public Health Service through funds made available by the National Foundation for Infantile Paralysis. The fellowships provide tuition for a year's study, a stipend of \$100 a month for the entire period of academic and field training, and travel expenses for field experience. Veterans with necessary qualifications are encouraged to apply. Application forms may be obtained from the Surgeon General, U. S. Public Health Service, Washington 25, D. C. Completed applications must be filed by June 1, 1946.

### LIBRARY OF CONGRESS PLANS DISTRIBUTION OF GOVERNMENT FILM

Establishment of a central clearing house of information on government motion picture films and the necessary facilities for the distribution of such films is being undertaken by the Library of Congress. The films under consideration consist principally of 16-mm. motion pictures that have already served the original purpose for which they were created and that have been distributed administratively by the agencies of origin. They will consist also, but in a smaller degree, of films inherited from liquidated agencies or as the result of liquidated functions within continuing agencies. The distribution functions being assumed by the Library of Congress will broadly resemble those formerly performed by the Office of War Information.

Catalogs and listings of available films will be published by the Library of Congress as soon as possible and will be made available to film users throughout the country. In making this announcement, the Librarian of Congress emphasizes that this proposed film program is in its formative stage and that funds and personnel will not be available until July, 1946. Prospective film users are urged to withhold requests for service pending a further announcement.

# RADIO SERIES -- "THE SCHOOLS ARE YOURS"

The National Education Association has announced a new series of radio programs to be presented in co-operation with the National Broadcasting Company.

This radio series, "The Schools Are Yours," in which Tom Webber, typical citizen of any community, U. S. A., discovers some surprising things about the modern school, goes on the N. B. C. network Saturday, June 15, 4:30-4:45 Eastern Standard Time, for a thirteen-week period. In drama and commentary, accompanied by appropriate music, produced by the N. B. C. staff in Radio City, New York, these programs will bring to American homes a weekly story of education today as teachers adapt it to the needs of a dynamic period of history.

Scripts are written by Osmond Molarsky under the direction of Belmont Farley, writer and producer of programs for "Our American Schools," a radio series initiated by Florence Hale during her presidency of the N. E. A., and for eight years a weekly feature of the N. B. C. network.

Leaflets announcing this program may be obtained free in quantities for distribution to school staffs and the lay public on request to Radio Promotion, National Education Association, 1201 Sixteenth Street, N. W., Washington 6, D. C.

# ANNUAL SEMINAR ON DEVELOPMENTAL EDUCATION

The 1946 annual Seminar on Developmental Reading will be conducted by the Reading Clinic Staff, Department of Psychology, Temple University, Philadelphia, from June 24 to 28, inclusive, 1946. Lectures, demonstrations, and discussions will be used to develop the central theme, "Differentiated Developmental Reading." Leading authorities in the field of reading will lecture, conduct seminars, and provide demonstrations.

Enrollment is limited by advanced registration, which must be verified before June 12, 1946. Copies of the program and other information regarding this one-week institute may be obtained on request to the Reading Clinic, Temple University, Philadelphia 22, Pennsylvania.

# PROFESSIONAL LITERATURE:

#### PUBLICATIONS RECEIVED

- AMERICAN ASSOCIATION OF TEACHERS COLLEGES. Twenty-fourth Yearbook. Oneonta, New York: Published by the Association, 1945. Distributed by C. W. Hunt, Secretary, State Teachers College, Oneonta, N. Y. Pp. 144.
- BADGER, HENRY G., and EELLS, WALTER CROSBY. Junior College Salary Study. Washington: American Association of Junior Colleges, 1945, Pp. 14.
- Buswell, Guy T. Non-oral Reading: A Study of Its Use in the Chicago Public Schools. (Supplementary Educational Monographs, No. 60.) Chicago 37: University of Chicago Press, 1945. Pp. viii+56.
- ENGLEMANN, SUSANNE CHARLOTTE. German Education and Re-education. New York: International Universities Press, 1945. Pp. 148.
- FARGO, LUCILE F. Activity Book Number Two: Library Projects for Children and Young People. Chicago: American Library Association, 1945. Pp. 240.
- GRAY, WILLIAM S., compiler and editor. Reading in Relation to Experience and Language. Proceedings of the Conference on Reading Held at the University of Chicago, Vol. VI. (Supplementary Educational Monographs, No. 58.) Chicago: The University of Chicago, 1944. Pp. viii+226.
- LAFORE, GERTRUDE GILMORE. Practices of Parents in Dealing with Pre-school Children. (Child Development Monographs, No. 31.) New York: Bureau of Publications, Teachers College, Columbia University, 1945. Pp. xiv+150.
- NARDI, NOAH. Education in Palestine, 1920-1945. Washington: Zionist Organization of America, 1945. Pp. xvi+256.
- National Citizenship Day. Prepared by the Committee on Citizenship, National Education Association of the United States. Washington 6: National Education Association, 1946. Pp. 36.
- REEVES, FLOYD W., compiler. Education for Rural America. Papers presented at a Conference on Education in Rural Communities, Chicago, 1944. Chicago: University of Chicago Press, 1945. Pp. 214.
- RICHARDSON, LAVANGE HUNT. The Personality of Stutterers. (Psychological Monographs, Vol. LVI, No. 7, Whole No. 260.) Evanston, Illinois: The American Psychological Association, Inc., 1944. Pp. vi+42.
- Sachs, Georgia May. Evaluation of Group Guidance Work in Secondary Schools. (Southern California Education Monographs, No. 14.) Los Angeles: The University of Southern California Press, 1945. Pp. xii+120.
- Schneideman, Rose. Democratic Education in Practice. New York: Harper and Brothers, 1945. Pp. xvi+534.
- STODDARD, GEORGE D. Frontiers in Education. (Cubberley Lecture, July 19, 1945.) Stanford University, California: Stanford University Press, 1945. Pp. 42.
- TRAXLER, ARTHUR E. Techniques of Guidance: Tests, Records and Counseling in a Guidance Program. New York: Harper and Brothers, 1945. Pp. xiv+394.

# **DIRECTORY**

### CALIFORNIA STATE DEPARTMENT OF EDUCATION

STATE BOARD OF EDUCATION Terr	n expires
WILLIAM L. BLAIR, President, Star-News Building, 525 East Colorado Street	, 1040
Pasadena 1BYRON H. ATKINSON, 1257 Virginia Avenue, Glendale 2	1948 1949
EUGENE T. BRODERICK, 160 Montgomery Street, San Francisco 4	_ 1950
RALPH T. FISHER, c/o American Trust Company, 14th and Broadway, Oak	-
land 4	1949
Mrs E. T. HALE 4075 Alameda Drive, San Diego 3	1950
GILBERT H. JERTBERG, 605 Pacific-Southwest Building, Fresno 1	1947 1947
JOSEPH P. LOEB, 523 West Sixth Street, Los Angeles 14FRED W. SMITH, Post Office Box 30, Ventura	
Mrs. E. K. Strong, 672 Mirada Avenue, Stanford University	
ROY E. SIMPSON, Secretary and Executive Officer	
STAFF	
(Unless otherwise indicated all staff members may be reached at the Librar	v and
Courts Building, Sacramento 14)	
Roy E. Simpson, Superintendent of Public Instruction and Director of Education MARGARET RAUCH, Administrative Advisor ELENTZ, Administrative Advisor ELENTZ, Administrative Advisor	on
ELMER LAINE, Assistant Administrative Adviser HENRY M. LYNN, Departmental Accountant ALWYN SCHMIDT, Accounting Officer	
GEORGE E. HOGAN, Deputy Superintendent of Public Instruction	
JOEL A. BURKMAN, Assistant Director of Education	m
Frank B. Lindsay, Assistant Superintendent of Public Instruction and Chief of of Secondary Education	Division
M. Eugene Mushlitz, Assistant Chief of Division of Secondary Education Lawrence B. White, Assistant Chief of Division of Secondary Education	
IRENE TAYLOR HEINEMAN (Mrs.), Assistant to the Superintendent of Public tion, 311 California State Building, Los Angeles 12	Instruc-
Henry W. Magnuson, Chief of Division of Research and Statistics RALPH R. BOYDEN, Child-Care Services, 1206 Santee Street, Los Angeles 15	
HELEN HEFFERNAN, Chief of Division of Elementary Education LILLIAN B. HILL (Mrs.), Chief of Bureau of Migratory Education and Att and Chief of Bureau of Mental Hygiene	endance
GEORGE C. MANN, Chief of Division of Adult and Continuation Education, 311 Co	alifornia
State Building, Los Angeles 12 Leo Jones, Chief of Bureau of Continuation Education, 311 California State I Los Angeles 12	Building,
WINIFRED VAN HAGEN, Chief of Bureau of Physical Education for Girls	
Verne S. Landretti, Chief of Division of Recreation, 311 California State Build Angeles 12	ing, Los
Francis W. Noel, Chief of Division of Audio-Visual Education	
CHARLES W. BURSCH, Chief of Division of Schoolhouse Planning DOYT EARLY, School Architect CHARLES D. GIBSON, Field Representative, 311 California State Buildi Angeles 12	ng, Los
IVAN R. WATERMAN, Chief of Division of Textbooks and Publications	
W. S. Dyas, Chief of Bureau of State Printed Textbooks Dorothy M. Caton, Editorial Assistant	

Herschel S. Morgan, Editorial Assistant

Chief of Division of Credentials

Herschel S. Morgan, Credentials Technician

Irma Brownstone (Mrs.) Assistant Credentials Technician

Marie M. Leik (Mrs.), Assistant Credentials Technician

Ethel MacPherson, Assistant Credentials Technician

Isaac B. Mayers, Assistant Credentials Technician BUEL F. ENYEART, Chief of Division of Readjustment Education, 1121 South Hill Street,
Los Angeles 15
AXEL C. JENSEN, Assistant Chief of Division of Readjustment Education, 933 Forum
Building, Sacramento 14

(Unless otherwise indicated all staff members may be reached at the Library and Courts Building, Sacramento 14)

E. THOMAS COTTON, Technical Assistant, Division of Readjustment Education, 1121 South Hill Street, Los Angeles 15
JOHN A. HOWARD, JR., Technical Assistant, Division of Readjustment Education, 1121 South Hill Street, Los Angeles 15
MORRIS F. RICHARDSON, Technical Assistant, Division of Readjustment Education, 1121 South Hill Street, Los Angeles 15
HERBERT E. SUMMERS, Technical Assistant, Division of Readjustment Education, 933 Forum Building, Sacramento 14

FAYE BRIDGES, Chief of Division of Indian Education, 311 California State Building, Los Angeles 12

Los Angeles 12

Mabel R. Gillis, State Librarian, Chief of Division of Libraries

Eleanor H. Morgan (Mrs.), Assistant Librarian

H. V. Clayton, Law and Legislative Reference Librarian

John S. Gildersleeve, Order Librarian

Evelyn Huston, Government Documents Librarian

WM. H. Lug, Supervisor of Library Crafts

Beulah Mumm, Reference Librarian

Grace Murray, Editorial Librarian

Thelma Reid, Field Representative

Virginia Simpson (Mrs.), Librarian, Books for the Blind

Olive Swain, Catalog Librarian

Bertha S. Taylor, Prints Librarian

Caroline Wenzel, California Section Librarian

Helen M. Bruner, Librarian, Sutro Branch, Public Library Building, Civic Center,

San Francisco 2.

#### SPECIAL EDUCATION

MABEL F. GIFFORD (Mrs.), Chief of Bureau of Correction of Speech Defects, 502 California Building, 515 Van Ness Avenue, San Francisco 2
CONRAD F. WEDBERG, Field Worker, Bureau of Correction of Speech Defects, 311
California State Building, Los Angeles 12

RICHARD S. FRENCH, Chief of Bureau for the Education of the Blind; Superintendent, California School for the Blind, 3001 Derby Street, Berkeley 5

ELWOOD A. STEVENSON, Chief of Bureau for the Education of the Deaf; Superintendent, California School for the Deaf, Waring and Parker Streets, Berkeley 5

CORINNE HOWE BRYCE (Mrs.), Consultant in Education of the Hard of Hearing

LILLIAN B. HILL (Mrs.), Chief of Bureau of Mental Hygiene, and Chief of Bureau of Migratory Education and Attendance

CAROL M. JENSEN, Consultant in Education of Physically Handicapped Minors

MELBA M. MILLER, Superintendent, School for Cerebral-Palsied Children, Northern California, Redwood City

#### VOCATIONAL EDUCATION

Julian A. McPhee, Director of Vocational Education, and President of California Polytechnic School
Wesley P. Smith, Assistant to Director of Vocational Education
William H. McCreary, Special Supervisor of Vocational Education

IRA W. KIBBY, Chief of Bureau of Business Education; State Supervisor of Distributive

A W. Kibby, Chief of Bureau of Business and Company of the Education

William R. Blackler, Assistant State Supervisor, Distributive Education

Hughes M. Blowers, Regional Supervisor, Distributive Education, 121 Haviland Hall, University of California, Berkeley 4

Willis M. Kenealy, Regional Supervisor, Distributive Education, 402-G California State Building, Los Angeles 12

(Unless otherwise indicated all staff members may be reached at the Library and Courts Building, Sacramento 14)

EARL H. KIESELHORST, Special Supervisor, Distributive Education, 121 Haviland Hall, University of California, Berkeley 4
ROBERT F. KURRLE, Special Supervisor, Distributive Education, 402-G California State Building, Los Angeles 12
LAWSON V. Poss, Special Supervisor, Distributive Education, 121 Haviland Hall, University of California, Berkeley 4

University of California, Berkeley 4

BERTHA V. AKIN, Chief of Bureau of Homemaking Education
MARY FRANCES INMAN, Regional Supervisor, Bureau of Homemaking Education,
Chico State College, Chico
CORA N. PRICE, Regional Supervisor, Bureau of Homemaking Education
GEORGIA RUFFCORN, Regional Supervisor, Bureau of Homemaking Education, 311
California State Building, Los Angeles 12
DOROTHY SHANK, Regional Supervisor, Bureau of Homemaking Education, California
Polytechnic School, San Luis Obispo
CLARA P. SNYDER (Mrs.), Regional Adult Homemaking Supervisor, Bureau of Homemaking Education, 311 California State Building, Los Angeles 12
GWENDOLYN WAGNER (Mrs.), Regional Supervisor, Bureau of Homemaking Education cation

H. B. McDaniel, Chief of Bureau of Occupational Information and Guidance

H. B. McDanel, Chief of Bureau of Occupational Information and Guidance

Samuel L. Fick, Chief of Bureau of Trade and Industrial Education

Miles Anderson, Assistant State Supervisor, Trade and Industrial Education,

Bureau of Trade and Industrial Education, 120 Haviland Hall, University of

California, Berkeley 4

Melvyn L. Barlow, Assistant Supervisor, Trade and Industrial Teacher Training,

Bureau of Trade and Industrial Education, University of California, 405 Hilgard Avenue, Los Angeles 24

Lee D. Bodkin, Assistant Supervisor, Trade and Industrial Teacher Training, Bureau

of Trade and Industrial Education, 120 Haviland Hall, University of California, Berkeley 4

Ralph Carlyon, Instructor of Foreman Training, Bureau of Trade and Industrial

Education, Room 602, 333 Kearny Street, San Francisco 8

Ward L. Cockerton, Traveling Instructor of Fire Training, Bureau of Trade and Industrial Education, Room 602, 333 Kearny Street, San Francisco 8

James C. Dunbar, Instructor of Foreman Training, Bureau of Trade and Industrial

Education, 717 H. W. Hellman Building, 4th and Spring Streets, Los Angeles 13

Lester Ecke, Instructor of Foreman Training, Bureau of Trade and Industrial

Education, 717 H. W. Hellman Building, 4th and Spring Streets, Los Angeles 13

David F. Jacker, Supervisor, Trade and Industrial Teacher Training, Bureau of

Trade and Industrial Education, University of California, 405 Hilgard Avenue,

Los Angeles 24

Los Angeles 24

Los Angeles 24
Carl J. Kistle, Traveling Instructor of Fire Training, Bureau of Trade and Industrial Education
ERNEST G. KRAMER, Regional Supervisor, Bureau of Trade and Industrial Education,
Room 602, 333 Kearny Street, San Francisco 8
HOMER K. LAMBIE, Instructor of Foreman Training, Bureau of Trade and Industrial
Education, Room 602, 333 Kearny Street, San Francisco 8
PAUL LOFGREN, Assistant Supervisor, Trade and Industrial Teacher Training in
charge of Trade Tests, Bureau of Trade and Industrial Education, 120 Haviland Hall, University of California, Berkeley 4
GAIL E. Moore, Supervisor, Trade and Industrial Teacher Training, Bureau of Trade
and Industrial Education, 120 Haviland Hall, University of California, Berkeley 4

and Industrial Education, 120 Haviland Land, ley 4

GEOFFREY NOAKES, Assistant Supervisor, Trade and Industrial Teacher Training, Bureau of Trade and Industrial Education, 120 Haviland Hall, University of California, Berkeley 4

EMILY G. PALMER, Assistant Supervisor, Trade and Industrial Education for Girls and Women; Research Assistant, Bureau of Trade and Industrial Education, Haviland Hall, University of California, Berkeley 4

CHARLES W. PATRICK, Regional Supervisor, Bureau of Trade and Industrial Education G. L. ROSECRANS, Assistant State Supervisor in charge of Apprentice Training, Bureau of Trade and Industrial Education, Room 602, 333 Kearny Street, San Francisco 8

MACK STOKER, Regional Supervisor, Bureau of Trade and Industrial Education, 717 H. W. Hellman Building, 4th and Spring Streets, Los Angeles 13 THOMAS S. WARD, Special Supervisor of Fire Training, Bureau of Trade and Industrial Education

#### BUREAU OF VOCATIONAL REHABILITATION

#### Sacramento (Central Office)-705 California Street (14)

H. D. HICKER, Chief of Bureau
J. R. DAVIDSON, Supervisor of Physical Restoration Services
F. E. HART, JR., Supervisor of Rehabilitation Services
A. E. SEPTINELLI, Supervisor of Services for the Blind

#### Sacramento (District Office)-705 California Street (14)

E. L. Colby, Acting District Supervisor
 F. J. O'Brien, Rehabilitation Officer
 J. A. Zelle, Rehabilitation Officer

(Unless otherwise indicated all staff members may be reached at the Library and Courts Building, Sacramento 14)

San Francisco (District Office)-515 California Building, 515 Van Ness Avenue (2)

In Francisco (District Office)—515 California Building, 515 Van Ness Ave J. M. Dodd, District Supervisor F. M. Ballard, Assistant District Supervisor C. G. Bluett, Assistant District Supervisor Donald Glison, Assistant District Supervisor Donald Glison, Assistant District Supervisor G. M. Sloan, Assistant District Supervisor L. O. Adams, Rehabilitation Officer T. L. Anderson, Rehabilitation Officer for the Deaf G. A. Askelund, Rehabilitation Officer B. B. Belk, Rehabilitation Officer E. R. Beck, Rehabilitation Officer Bertram L. Burk, Rehabilitation Officer Bertram L. Burk, Rehabilitation Officer Rose Cherto, Medical Social Worker George Fogarty, Rehabilitation Officer Rose Cherto, Rehabilitation Officer E. H. Haworth, Rehabilitation Officer Baun Jordan, Rehabilitation Officer Baun Jordan, Rehabilitation Officer Case Kellogg, Rehabilitation Officer E. B. Levy, Rehabilitation Officer E. B. Levy, Rehabilitation Officer C. O. Meadowcroft, Rehabilitation Officer Warren A. Munson, Rehabilitation Officer Warren A. Munson, Rehabilitation Officer H. J. Overturf, Rehabilitation Officer H. J. Overturf, Rehabilitation Officer H. J. Powers, Rehabilitation Officer H. J. Powers, Rehabilitation Officer H. J. Powers, Rehabilitation Officer H. L. Runnion, Rehabilitation Officer H. B. Wolcott, Rehabilitation Officer H. B. Wolcott, Rehabilitation Officer H. B. Wolcott, Rehabilitation Officer

Los Angeles (District Office)-306 West Third Street (13)

Angeles (District Office)—306 West Third Street (13)

V. E. SMITH, District Supervisor
R. W. FEIKE, Assistant District Supervisor
ANDREW MARRIN, Assistant District Supervisor
J. O. STANTON, Assistant District Supervisor
ALEXANDER ATLAS, Rehabilitation Officer
J. T. BARRETT, Rehabilitation Officer
V. A. BECKER, Rehabilitation Officer for the Deaf
D. W. BLYTH, Rehabilitation Officer for the Blind
G. F. BRUBAKER, Rehabilitation Officer
W. H. BRADLEY, Rehabilitation Officer
J. A. DAVIS, Rehabilitation Officer
JOHN DOOLEY, Rehabilitation Officer
HENRY DEGARIS, Rehabilitation Officer
R. W. DUTCHER, Rehabilitation Officer
RAYMOND T. EDDY, Rehabilitation Officer
RAYMOND T. EDDY, Rehabilitation Officer
H. I. FRIEDMAN, Rehabilitation Officer
W. B. GROTHEN, Rehabilitation Officer
HARRY KLINGBIEL, Rehabilitation Officer
JAMES MCCORMICK, Rehabilitation Officer
M. G. MCMASTER, Rehabilitation Officer
GLENN MCMULLEN, Rehabilitation Officer
GLENN MCMULLEN, Rehabilitation Officer
RALPH SHANKS, Rehabilitation Officer
RALPH SHANKS, Rehabilitation Officer
G. A. TYLER, Rehabilitation Officer
J. A. WALKER, Rehabilitation Officer
J. A. WALKER, Rehabilitation Officer
J. G. WHITE, Rehabilitation Officer

Oakland (Branch Office)-814 Bank of Commerce Building, 1540 San Pablo Avenue (12, JEANNETTE C. GREINER, Rehabilitation Officer

San Bernardino (Branch Office)-305 Platt Building, 491 Fifth Street DOROTHY MITCHELL, Rehabilitation Officer

San Diego (Branch Office)—835 Twelfth Avenue (2) FRANK W. VINGOE, Rehabilitation Officer HAROLD W. B. BAKER, Rehabilitation Co-ordinator

Stockton (Branch Office)-724 Bank of America Bullding (5) J. C. WADDELL, Rehabilitation Officer

(Unless otherwise indicated all staff members may be reached at the Library and Courts Building, Sacramento 14)

#### Fresno (Local Office)-2404 Kern Street

JOHN H. GEARHART. Rehabilitation Co-ordinator

#### Long Beach (Local Office)-112 John Dewey School, 8th Street and American Avenue DEANE BOTTOROFF, Rehabilitation Co-ordinator

#### Los Angeles (Local Office)—c/o City Board of Education, Chamber of Commerce Building (15) CARL E. ETTER, Rehabilitation Co-ordinator

#### Modesto (Local Office)—c/o Capitol School Administration Building PHILIP VAIL, Rehabilitation Co-ordinator

#### Salinas (Local Office)-c/o Salinas Junior College

E. L. Low, Rehabilitation Co-ordinator

#### San Jose (Local Office)-Room 28, San Jose High School Building (14) D. W. THOMAS, Rehabilitation Co-ordinator

## San Mateo (Local Office)-c/o San Mateo Junior College

R. T. ALLAN, Rehabilitation Co-ordinator

#### Santa Ana (Local Office)-917 North Main Street, Bungalow J, Santa Ana Junior College F. W. Dohr, Rehabilitation Co-ordinator

Santa Rosa (Local Office)-c/o County Superintendent of Schools ROBERT HELD, Rehabilitation Co-ordinator

#### STATE EDUCATIONAL AGENCY FOR SURPLUS PROPERTY

, Surplus War Property Agent, Room 610, 333 Kearny Street, San Francisco 8

George Hutchison, Assistant Surplus War Property Agent, Room 610, 333 Kearny

Street, San Francisco 8

E. W. INGRUM, Assistant Surplus War Property Agent, c/o War Assets Administration, 122 East 7th Street, Los Angeles 14

#### WAR PRODUCTION TRAINING PROPERTY DISTRIBUTION PROGRAM

1721 Sixteenth Street, Sacramento 14

Samuel L. Fick, War Production Training Property Administrator ROBERT M. THORPE, Executive Assistant to Administrator, 1721 16th Street, Sacra-

mento 14
WILLIAM A. FARRELL, Special State Supervisor, 1721 16th Street, Sacramento 14
SAMUEL J. Corp. Special State Supervisor, 1721 16th Street, Sacramento 14
WALLACE T. THEILMANN, Special State Supervisor, 354 South Spring Street, Los Angeles 13
HORACE W. BATES, Special State Supervisor, 354 South Spring Street, Los Angeles 13

#### STATE COLLEGES

CHICO STATE COLLEGE, Chico AYMER JAY HAMILTON, President

FRESNO STATE COLLEGE, Fresno 4
FRANK WATERS THOMAS, President

HUMBOLDT STATE COLLEGE, Arcata ARTHUR S. GIST, President

SAN DIEGO STATE COLLEGE, San Diego 5 WALTER R. HEPNER, President

SAN FRANCISCO STATE COLLEGE, 124 Buchanan Street, San Francisco 2 J. PAUL LEONARD, President

SAN JOSE STATE COLLEGE, San Jose 14 T. W. MacQuarrie, President

CALIFORNIA POLYTECHNIC SCHOOL, San Luis Obispo Julian A. McPhee, President

### STATE SPECIAL SCHOOLS

- CALIFORNIA MARITIME ACADEMY, Morrow Cove, Solano County; P. O. address: Carquinez Straits, Vallejo CAPT. CLAUDE B. MAYO, U.S.N. (Retired), Superintendent
- CALIFORNIA SCHOOL FOR THE BLIND, 3001 Derby Street, Berkeley 5 RICHARD S. FRENCH, Superintendent
- CALIFORNIA SCHOOL FOR THE DEAF, Waring and Parker Streets, Berkeley 5 ELWOOD A. STEVENSON, Superintendent

### CENTERS FOR THE ADULT BLIND

- TRAINING CENTER FOR ADULT BLIND, 3601 Telegraph Avenue, Oakland 9 E. C. COPBLAND, Superintendent
- INDUSTRIAL WORKSHOP FOR THE BLIND, 1020 Santee Street, Los Angeles 15 GEORGE A. BROWN, Manager
- STATE BLIND SHOP, 1344 F Street, San Diego 2 R. V. Goodman, Jr., Manager

#### COMMISSION OF CREDENTIALS

- ROY E. SIMPSON, Superintendent of Public Instruction
- JOEL A. BURKMAN, Assistant Director of Education
- HELEN HEFFERNAN, Chief of Division of Elementary Education
- IRA W. KIBBY, Chief of Bureau of Business Education
- Frank B. Lindsay, Assistant Superintendent of Public Instruction and Chief of Division of Secondary Education

#### STATE CURRICULUM COMMISSION

- ROY E. SIMPSON, Superintendent of Public Instruction, Chairman
- JOHN F. BRADY, Associate Superintendent of Schools, San Francisco
- RUBIE BURTON, Teacher, Santa Barbara Senior High School, Santa Barbara
- W. K. Cobb, District Superintendent and Principal, Tulare Union High School District
- JAY D. CONNER, Assistant Superintendent of Schools, San Diego
- RAY B. DEAN, Principal, David Lubin Elementary School, Sacramento
- DOROTHY HARSIN (Mrs.), Supervisor, Personnel Division, Los Angeles Public Schools ALBION H. HORRALL, City Superintendent of Schools, San Mateo
- H. M. McPherson, District Superintendent of Schools and Principal, Napa Union High School and Napa Junior College
- PETER L. SPENCER, Professor of Education, Claremont Graduate School
- C. C. TRILLINGHAM, County Superintendent of Schools, Los Angeles

#### STATE TEACHERS' RETIREMENT SYSTEM

1408 J Street, Sacramento 14

#### TEACHERS' RETIREMENT BOARD

- THE STATE BOARD OF EDUCATION, and IRA C. LANDIS, City Superintendent of Schools, Riverside
  - ROY E. SIMPSON, ex-officio Secretary MARION H. WACHHOLD (Mrs.) Assistant to the Secretary

#### STAFF

RALPH R. NELSON, Consulting Actuary LEO J. REYNOLDS, Accounting Officer

#### CALIFORNIA STATE HISTORICAL ASSOCIATION

OWEN C. COY, Director, 3551 University Avenue, Los Angeles 7